

**Self appraisal report for Year (2022-23)**

**Auditor Agency: Ashish K Singhal**

**Ministry Name: Ministry of Education**

**Department Name: Department of Higher Education**

**Public Authority Name: School of Planning and Architecture (SPA), Vijayawada**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	School of Planning and Architecture Vijayawada, 4/4, ITI Road, Vijayawada - 520008, Andhra Pradesh, India	Fully Met	1.28	AVAILABLE
1.1.2	Head of the organization	Fully Met	1.28	1.28	Prof. Dr. Ramesh Srikonda, Director	Fully Met	1.28	AVAILABLE
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://www.spav.ac.in/vision.html">https://www.spav.ac.in/vision.html</a> , <a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a> To achieve academic	Fully Met	1.28	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					excellence in Architecture and Planning through innovating, creating, acquiring and disseminating knowledge using sustainable local and global practices and enhancing the quality of society through responsible built environment.			
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a> , <a href="https://www.spav.ac.in/architecturedepartment.html">https://www.spav.ac.in/architecturedepartment.html</a> , <a href="https://www.spav.ac.in/planningdepartment.html">https://www.spav.ac.in/planningdepartment.html</a> , <a href="https://www.spav">https://www.spav</a>	Fully Met	1.28	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.ac.in/courseoffered.html, https://www.spav.ac.in/fic.html, https://www.spav.ac.in/deans.html, https://www.spav.ac.in/administration.html, https://www.spav.ac.in/exams.html, https://www.spav.ac.in/fic.html, https://www.spav.ac.in			
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.spav.ac.in/pdf/Organizational.pdf	Fully Met	1.28	AVAILABLE
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.spav.ac.in/vision.html, https://www.spav.ac.in/about.html, https://www.spav.ac.in/campus1.html, https://www.spav.ac.in/committees.html, https://www.spav.	Fully Met	1.28	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ac.in/architecturedepartment.html, https://www.spav.ac.in/planningdepartment.html, https://www.spav.ac.in/courseoffered.html, https://www.spav.ac.in			
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html	Fully Met	1.54	AVAILABLE
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html, https://www.spav.ac.in/administration.html, https://www.spav.ac.in/courseoffered.html, https://www.spav.ac.in/exams.html	Fully Met	1.54	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a>	Fully Met	1.54	AVAILABLE
1.2.4	Exercised	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a>	Fully Met	1.54	AVAILABLE
1.2.5	Work allocation	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a>	Fully Met	1.54	AVAILABLE
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a> , <a href="https://www.spav.ac.in/architecturedepartment.html">https://www.spav.ac.in/architecturedepartment.html</a> , <a href="https://www.s">https://www.s</a>	Fully Met	1.54	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					pav.ac.in/planningdepartment.html, https://www.spav.ac.in/courseoffered.html, https://www.spav.ac.in/fic.html, https://www.spav.ac.in/deans.html, https://www.spav.ac.in/administration.html, https://www.spav.ac.in/fic.html, www.spav.ac.in			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html, https://www.spav.ac.in/blog.html	Fully Met	1.54	AVAILABLE
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html, https://www.spav.ac.in/rt	Fully Met	1.54	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					i.html			
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per schedule from time to time	Fully Met	1.54	AVAILABLE
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a>	Fully Met	1.54	AVAILABLE
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/visision.html">https://www.spav.ac.in/visision.html</a> , <a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a>	Fully Met	1.54	AVAILABLE
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/visision.html">https://www.spav.ac.in/visision.html</a> , <a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a>	Partially Met	0.77	Partially available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ml			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/vision.html">https://www.spav.ac.in/vision.html</a> , <a href="https://www.spav.ac.in/about.html">https://www.spav.ac.in/about.html</a> , <a href="http://www.spav.ac.in">www.spav.ac.in</a>	Fully Met	1.54	AVAILABLE
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per schedule from time to time	Fully Met	1.54	OK
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Through appropriate Grievance Cell; <a href="https://www.spav.ac.in/committees.html">https://www.spav.ac.in/committees.html</a> , <a href="https://www.spav.ac.in/fic.html">https://www.spav.ac.in/fic.html</a>	Partially Met	0.77	Not defined completely
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in">https://www.spav.ac.in</a>	Fully Met	1.92	AVAILABLE



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					w.spav.ac.in/rti.html			
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , Academic Ordinances.	Fully Met	1.92	AVAILABLE
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/academic_ordinances.html">https://www.spav.ac.in/academic_ordinances.html</a> , <a href="https://spav.ac.in/officeorders.html">https://spav.ac.in/officeorders.html</a>	Fully Met	1.92	AVAILABLE
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a>	Fully Met	1.92	Ok
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Records relating to Academics, Academic	Fully Met	3.85	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Staff, Exams, Academic Ordinances, Administration & Administration Staff of the School., Statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar, as per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/administration.html">https://www.spav.ac.in/administration.html</a>	Fully Met	3.85	AVAILABLE
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/b">https://www.spav.ac.in/b</a>	Fully Met	0.96	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					og.html, <a href="https://www.spav.ac.in/fc.html">https://www.spav.ac.in/fc.html</a> , <a href="https://www.spav.ac.in/bwc.html">https://www.spav.ac.in/bwc.html</a> , <a href="https://www.spav.ac.in/senate.html">https://www.spav.ac.in/senate.html</a>			
1.7.2	Composition	Fully Met	0.96	0.96	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/bog.html">https://www.spav.ac.in/bog.html</a> , <a href="https://www.spav.ac.in/fc.html">https://www.spav.ac.in/fc.html</a> , <a href="https://www.spav.ac.in/bwc.html">https://www.spav.ac.in/bwc.html</a> , <a href="https://www.spav.ac.in/senate.html">https://www.spav.ac.in/senate.html</a>	Fully Met	0.96	AVAILABLE
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	As per SPA Act and SPA statutes. <a href="https://www.spav.ac.in/spavact.html">https://www.spav.ac.in/spavact.html</a> , <a href="https://www.spav.ac.in/bog.html">https://www.spav.ac.in/bog.html</a> , <a href="https://www.spav.ac.in/fc.html">https://www.spav.ac.in/fc.html</a> , <a href="https://www.spav.ac.in/bwc.html">https://www.spav.ac.in/bwc.html</a> , <a href="https://www.spav.ac.in/senate.html">https://www.spav.ac.in/senate.html</a>	Fully Met	0.96	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					.in/fc.html, https://www.spav.ac.in/bwc.html, https://www.spav.ac.in/senate.html			
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	The Term/Tenure varies from one Committee to the other. As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html	Fully Met	0.96	AVAILABLE
1.7.5	Powers and functions	Fully Met	0.96	0.96	As per SPA Act and SPA statutes. https://www.spav.ac.in/spavact.html	Fully Met	0.96	AVAILABLE
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	Not open for public
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Yes, at https://www.spav.ac.in/minutes.html	Fully Met	0.96	AVAILABLE
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.spav.ac.in/minutes.html	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tes.html			
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://www.pav.ac.in/pdf/directory.pdf">https://www.pav.ac.in/pdf/directory.pdf</a>	Fully Met	3.85	AVAILABLE
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://www.pav.ac.in/pdf/directory.pdf">https://www.pav.ac.in/pdf/directory.pdf</a>	Fully Met	3.85	AVAILABLE
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	<a href="https://www.pav.ac.in/pdf/Paystructure.pdf">https://www.pav.ac.in/pdf/Paystructure.pdf</a>	Fully Met	3.85	AVAILABLE
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per the rules laid down by the Ministry of Education from time to time. Honoraria will be paid to Guest Faculty, Members of various Boards and Committees.	Fully Met	3.85	AVAILABLE
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	<a href="https://www.pav.ac.in/rti.html">https://www.pav.ac.in/rti.html</a>	Fully Met	3.85	AVAILABLE
1.10.2	Address, telephone numbers and email ID of	Fully Met	3.85	3.85	<a href="https://www.pav.ac.in/rti.html">https://www.pav.ac.in/rti.html</a>	Fully Met	3.85	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	each designated official.				pav.ac.in/rti.html			
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.s pav.ac.in/minu tes.html	Partially Met	1.93	Complete details not available
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.s pav.ac.in/minu tes.html	Partially Met	1.93	Complete details not available
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>							
1.12.1	Educational programmes	Partially Met	1.92	0.96	Brainstorming sessions within the RTI Section involving FAA, CPIO and the APIOs	Not Met	0	Not available
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Notification of Training programmes c ommunicated to RTI section from time to time.	Not Met	0	Not available
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	Through reading of the RTI Act, interacting with staff dealing with RTI matters in nearby	Not Met	0	Not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					institute/s. 2nd Appeal cases Brainstorming sessions within the RTI Section involving FAA, CPIO and the APIOs			
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	<a href="https://www.spaav.ac.in/rti.html">https://www.spaav.ac.in/rti.html</a>	Partially Met	0.96	Guidelines not up to date
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	SPA Vijayawada is an institute of national importance by an Act of Parliament under the Ministry of Education, Gol. There are no Transfers from SPAV to another institution. Transfers are only within the institution	Fully Met	7.69	Ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					between various departments, on need basis.			
<b>Total</b>			<b>100</b>	<b>98</b>		<b>99</b>	<b>87</b>	
<b>2</b>	<b>Budget and Programme</b>							
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://www.spav.ac.in/annualreports.html">https://www.spav.ac.in/annualreports.html</a>	Fully Met	10.00	AVAILABLE
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://www.spav.ac.in/annualreports.html">https://www.spav.ac.in/annualreports.html</a>	Fully Met	10.00	AVAILABLE
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://www.spav.ac.in/annualreports.html">https://www.spav.ac.in/annualreports.html</a>	Fully Met	10.00	AVAILABLE
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://www.spav.ac.in/annualreports.html">https://www.spav.ac.in/annualreports.html</a>	Fully Met	10.00	AVAILABLE
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	<a href="https://www.spav.ac.in/annualreports.html">https://www.spav.ac.in/annualreports.html</a>	Fully Met	10.00	AVAILABLE
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://www.spav.ac.in/ann">https://www.spav.ac.in/ann</a>	Fully Met	16.67	AVAILABLE



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ualreports.htm l			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://www.s pav.ac.in/ann ualreports.htm l	Fully Met	16.67	AVAILABLE
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.s pav.ac.in/tend er.html	Fully Met	16.67	AVAILABLE
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	Tution Fee / Institute Fee Concession for SC/ST students.	Fully Met	6.25	AVAILABLE
2.3.2	Objective of the programme	Fully Met	6.25	6.25	To support the academic interests	Fully Met	6.25	AVAILABLE
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	As per Gol rules, Category certificate	Fully Met	6.25	AVAILABLE
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	As per the duration of the	Fully Met	6.25	AVAILABLE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Academic Course			
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	As per Gol annual Grant-in-Aid	Fully Met	6.25	AVAILABLE
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	Nearly 50% concession in Institute Fee / Tuition Fee	Fully Met	6.25	AVAILABLE
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	SC/ST category supported by valid certificate as per Gol rules	Fully Met	6.25	AVAILABLE
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	<a href="https://www.sipav.ac.in">https://www.sipav.ac.in</a>	Fully Met	6.25	AVAILABLE
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Fully Met	25	25.00	<a href="https://www.sipav.ac.in/annualreports.html">https://www.sipav.ac.in/annualreports.html</a>	Fully Met	25.00	AVAILABLE
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	<a href="https://www.sipav.ac.in/annualreports.html">https://www.sipav.ac.in/annualreports.html</a>	Fully Met	25.00	AVAILABLE
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	Necessary approvals granted for Faculty Development,	Fully Met	25.00	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Academic Tours, LTC, Medical Facility, etc. Reimbursement as per norms of Cumulative Professional Development Allowance for Faculty members, T.A/D.A, LTC and CGHS respectively.			
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	Eligibility and Procedure is as per MoE/Gol rules from time to time.	Fully Met	25.00	OK
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	<a href="https://www.sipav.ac.in/annualreports.html">https://www.sipav.ac.in/annualreports.html</a>	Fully Met	50.00	Available
<b>Total</b>			<b>300</b>	<b>300</b>		<b>300</b>	<b>300</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other	Fully Met	12.5	12.50	<a href="https://www.sipav.ac.in/annualreports.html">https://www.sipav.ac.in/annualreports.html</a>	Fully Met	12.50	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	documents which are normally accessed by citizens				pav.ac.in, <a href="http://www.spav.ac.in/minutes.html">http://www.spav.ac.in/minutes.html</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>			
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	<a href="https://www.spav.ac.in">https://www.spav.ac.in</a> , <a href="http://www.spav.ac.in/minutes.html">http://www.spav.ac.in/minutes.html</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	12.50	Available
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(concessionaire etc.)							
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	<a href="https://www.spav.ac.in/minutes.html">https://www.spav.ac.in/minutes.html</a> , <a href="https://www.spav.ac.in/">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	16.67	Available
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	<a href="https://www.spav.ac.in/minutes.html">https://www.spav.ac.in/minutes.html</a> , <a href="https://www.spav.ac.in/">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	16.67	Available
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	<a href="https://www.spav.ac.in/minutes.html">https://www.spav.ac.in/minutes.html</a> , <a href="https://www.spav.ac.in/">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	16.67	Available
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Institution Website <a href="https://www.spav.ac.in/">https://www.spav.ac.in/</a> <a href="https://www.spav.ac.in/">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	50.00	Available
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in	Fully Met	25	25.00	<a href="https://www.spav.ac.in/">https://www.spav.ac.in/</a>	Fully Met	25.00	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Electronic format				pav.ac.in, <a href="http://www.spav.ac.in/rti.html">http://www.spav.ac.in/rti.html</a>			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	On need basis	Fully Met	25.00	Ok
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Available online: <a href="https://www.spav.ac.in">https://www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	25.00	Available
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Prescribed fee is charged for any information sought as RTI, in the form of hard copy documents	Fully Met	25.00	Ok
<b>Total</b>			<b>225</b>	<b>225</b>		<b>225</b>	<b>225</b>	
<b>4</b>	<b>E-Governance</b>							
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	<a href="https://www.spav.ac.in/minutes.html">https://www.spav.ac.in/minutes.html</a> , <a href="http://www.spav.ac.in">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	14.29	<a href="https://www.spav.ac.in/minutes.html">https://www.spav.ac.in/minutes.html</a> , <a href="http://www.spav.ac.in">www.spav.ac.in</a> , <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	English	Partially Met	7.15	Information is available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								English however not in state /vernacular language.
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	Not Applicable	0	Empty
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Annual Report, Faculty and Staff, Minutes of Meetings, Tenders, Academic works, Event Photo Gallery, etc.	Fully Met	9.52	Information available on website
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Same as above Annual Report, Faculty and Staff, Minutes of Meetings, Tenders, Academic works, Event Photo Gallery, etc.	Fully Met	9.52	Information available on website
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://www.s pav.ac.in">https://www.s pav.ac.in</a>	Fully Met	9.52	<a href="https://www.s pav.ac.in">https://www.s pav.ac.in</a>
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	HELPLINE Centre available for admissions into Courses. Email for information: info@spav.ac.in https://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_faculty.html	Fully Met	7.14	HELPLINE Centre available for admissions into Courses. Email for information: info@spav.ac.in https://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_faculty.html
4.4.2	Details of information made available	Fully Met	7.14	7.14	http://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_faculty.html	Fully Met	7.14	http://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_faculty.html
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	9:00 AM to 12.40 PM and 1.30 PM to 5.30 PM	Fully Met	7.14	Empty
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_facult	Fully Met	7.14	https://www.spav.ac.in/architecturefaculty.html, http://www.spav.ac.in/planning_facult



Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					y.html			y.html
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	<a href="https://www.spav.ac.in/committees.html">https://www.spav.ac.in/committees.html</a>	Fully Met	3.57	<a href="https://www.spav.ac.in/committees.html">https://www.spav.ac.in/committees.html</a>
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Through RTI MIS Portal	Partially Met	1.79	<a href="https://www.spav.ac.in/2023/rti/FAA%20Report%202022-23.pdf">https://www.spav.ac.in/2023/rti/FAA%20Report%202022-23.pdf</a>
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	<a href="https://www.spav.ac.in/dic.html">https://www.spav.ac.in/dic.html</a> , <a href="http://www.spav.ac.in/projects.html">http://www.spav.ac.in/projects.html</a> , <a href="http://www.spav.ac.in/icc.html">http://www.spav.ac.in/icc.html</a> , <a href="http://www.spav.ac.in/cpr.html">http://www.spav.ac.in/cpr.html</a> , <a href="http://www.spav.ac.in/mous.html">http://www.spav.ac.in/mous.html</a> , <a href="http://www.spav.ac.in/cii.html">http://www.spav.ac.in/cii.html</a> , <a href="http://www.spav.ac.in/webinar.html">http://www.spav.ac.in/webinar.html</a> , <a href="http://www.spav.ac.in/ws.html">http://www.spav.ac.in/ws.html</a>	Fully Met	3.57	<a href="https://www.spav.ac.in/dic.html">https://www.spav.ac.in/dic.html</a> , <a href="http://www.spav.ac.in/projects.html">http://www.spav.ac.in/projects.html</a> , <a href="http://www.spav.ac.in/icc.html">http://www.spav.ac.in/icc.html</a> , <a href="http://www.spav.ac.in/cpr.html">http://www.spav.ac.in/cpr.html</a> , <a href="http://www.spav.ac.in/mous.html">http://www.spav.ac.in/mous.html</a> , <a href="http://www.spav.ac.in/cii.html">http://www.spav.ac.in/cii.html</a> , <a href="http://www.spav.ac.in/webinar.html">http://www.spav.ac.in/webinar.html</a> , <a href="http://www.spav.ac.in/ws.html">http://www.spav.ac.in/ws.html</a>
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	<a href="https://www.spav.ac.in/dic.html">https://www.spav.ac.in/dic.html</a>	Fully Met	3.57	<a href="https://www.spav.ac.in/dic.html">https://www.spav.ac.in/dic.html</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tml, <a href="http://www.spav.ac.in/projects.html">http://www.spav.ac.in/projects.html</a> , <a href="http://www.spav.ac.in/icc.html">http://www.spav.ac.in/icc.html</a> , <a href="http://www.spav.ac.in/cpr.html">http://www.spav.ac.in/cpr.html</a> , <a href="http://www.spav.ac.in/mous.html">http://www.spav.ac.in/mous.html</a> , <a href="http://www.spav.ac.in/cii.html">http://www.spav.ac.in/cii.html</a> , <a href="http://www.spav.ac.in/webinar.html">http://www.spav.ac.in/webinar.html</a> , <a href="http://www.spav.ac.in/ws.html">http://www.spav.ac.in/ws.html</a>			tml, <a href="http://www.spav.ac.in/projects.html">http://www.spav.ac.in/projects.html</a> , <a href="http://www.spav.ac.in/icc.html">http://www.spav.ac.in/icc.html</a> , <a href="http://www.spav.ac.in/cpr.html">http://www.spav.ac.in/cpr.html</a> , <a href="http://www.spav.ac.in/mous.html">http://www.spav.ac.in/mous.html</a> , <a href="http://www.spav.ac.in/cii.html">http://www.spav.ac.in/cii.html</a> , <a href="http://www.spav.ac.in/webinar.html">http://www.spav.ac.in/webinar.html</a> , <a href="http://www.spav.ac.in/ws.html">http://www.spav.ac.in/ws.html</a>
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	<a href="https://spav.ac.in">https://spav.ac.in</a> , <a href="https://spav.ac.in/tender.html">https://spav.ac.in/tender.html</a>	Partially Met	1.79	<a href="https://spav.ac.in/tender.html">https://spav.ac.in/tender.html</a> Only information on Bids available. No information on contracts entered into, has been made available on the website.
4.5.6	Annual Report	Fully Met	3.57	3.57	<a href="https://www.s">https://www.s</a>	Fully Met	3.57	<a href="https://www.s">https://www.s</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					pav.ac.in/annualreports.html			pav.ac.in/annualreports.html
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	Empty
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	0	0	empty	Not Applicable	0	Empty
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Through RTI-MIS portal and offline, <a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Partially Met	7.15	Even though number of RTI applications received and responded to is provided, no further details are available on the website
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Through RTI MIS Portal and First Appellate Authority	Partially Met	7.15	Even though number of RTI applications received and responded to is provided, no further details are available on the website
<b>4.7</b>	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	As per the	Fully Met	28.57	Empty

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					information received from MoE from time to time and Replies sent by Email or Post			
<b>Total</b>			<b>168</b>	<b>164</b>		<b>168</b>	<b>139</b>	
<b>5</b>	<b>Information as may be prescribed</b>							
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	a) Audit was carried out during October 2022 b) <a href="https://www.spav.ac.in/2023/rti/Transparency%20Audit%20Report%20FY%202021-22.pdf">https://www.spav.ac.in/2023/rti/Transparency%20Audit%20Report%20FY%202021-22.pdf</a>	Fully Met	20.00	<a href="https://www.spav.ac.in/2023/rti/Transparency%20Audit%20Report%20FY%202021-22.pdf">https://www.spav.ac.in/2023/rti/Transparency%20Audit%20Report%20FY%202021-22.pdf</a>
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>	Fully Met	20.00	<a href="https://www.spav.ac.in/rti.html">https://www.spav.ac.in/rti.html</a>
<b>Total</b>			<b>100</b>	<b>100</b>		<b>100</b>	<b>100</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>							
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	All the pertinent information can be accessed through relevant and user-friendly tabs after visiting <a href="https://www.spav.ac.in">https://www.spav.ac.in</a> (landing page from where requisite information can be accessed through further web pages). RTI related disclosures are available at <a href="http://www.spav.ac.in">http://www.spav.ac.in</a>	Fully Met	25.00	Ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					spav.ac.in/rti.html			
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	1) Secure Sockets Layer (SSL) Certification is in place. 2) Domain and Hosting of the website is by a Third Party. Requisite technical aspects like Firewall, Anti-Virus Enterprise Software pack are installed in all the official Desktops and Laptops of the institute. Valid till June 2024.	Partially Met	6.25	ok as declared by the PA
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	SSL details can be viewed at <a href="https://www.google.com/search?q=Abo">https://www.google.com/search?q=Abo</a>	Fully Met	12.50	ok as declared by the PA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ut+https://spav.ac.in/index.html&tbm=ilp&ctx=chrome			
<b>Total</b>			<b>50</b>	<b>44</b>		<b>50</b>	<b>44</b>	
<b>Grand Total</b>			<b>943</b>	<b>931</b>		<b>942</b>	<b>895</b>	